

**From:** [Tyler Glahn](#)  
**To:** [Zach Torrance-Smith](#)  
**Subject:** Pfenning rd plat  
**Date:** Thursday, July 17, 2025 8:53:18 AM

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**KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES**  
 411 N. RUBY ST., SUITE 2, ELLENBURG, WA 98926  
 (509) 871-1200  
 www.kittitascounty.gov

**AFFIDAVIT OF POSTING**

- Effective July 19, 2007, Kittitas County Code requires all project notices that are not processed administratively to have a notice posted on the site of the project, per KCC 1A.03.110 for the following types:
1. The applicant shall post the subject property with signs as required by Community Development Services.
  2. Signs shall be posted on each road frontage on the subject property and shall be clearly visible and accessible.
  3. Signs shall be posted on-site prior to the issuance of a Notice of Application.
  4. The sign shall be removed in a timely manner to remain on-site and deliverable after the expiration of the Notice of Decision appeal period. It shall be the responsibility of the applicant to properly dispose of the signs.
  5. At the time of development application, Community Development Services will identify the number of signs needed and the general location of each sign on the subject property.
  6. It shall be the responsibility of the applicant to place the signs on the structure on which the sign will be posted on site. At such time the structure and sign is in place, the applicant shall return the signed affidavit of posting form to Community Development Services.

DATE: July 16, 2025 PLANS#: Zach Terrace-Smith

PROJECT NAME: Prinning Road Plat FILE NUMBER: LP-25-00004

**PLEASE COMPLETE THE FOLLOWING:**

I, \_\_\_\_\_, certify that I am the landowner and/or authorized agent responsible for the posting of this land use project site and further certify that the site has been posted as required by Kittitas County Code. I understand that the required posting period begins immediately and ends 15 days after the ending of the appeal period on the Notice of Decision and the signs will be posted at the site until this time. **Failure to post the site and return this form to Community Development Services in a timely manner will result in a delay of the application review for the project.**

\_\_\_\_\_  
 Signature

7/17/25  
 Date

Please return the above certification to CDS; or email to [zach.terrace@kittitas.wa.us](mailto:zach.terrace@kittitas.wa.us); or mail to: Community Development Services, 411 North Ruby Street, Suite 2, Ellensburg, WA 98926.

For Staff Use Only:  
 Received \_\_\_\_\_

Sent from my iPhone